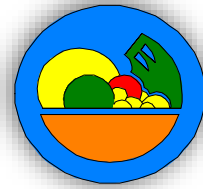




GREATER TZANEEN Municipality



VACANCY

The following position is being advertised and applicants are invited to apply.

OFFICE OF THE MUNICIPAL MANAGER

1 X MAYORAL DRIVER/ CHAUFFEUR
(Job Id No. 0/1/1/006)

Salary: R254 459, 88 per annum (Job level 10)

The job purpose of a Mayoral driver / Chauffeur is to render chauffeur and protection services to the Mayor.

Key performance areas: The Mayoral driver / chauffeur must ensure that the daily work is done to satisfaction and to achieve the objectives of Council. He/she will be responsible for: ➤ Performing chauffeur functions for the Mayor ➤ Providing security services to the Mayor ➤ Maintaining the Mayor's vehicle ➤ Perform mail delivery service using vehicle ➤ Performs general office administration activities.

Requirements: • A minimum requirement of Grade 12; Valid code 08/10 driver's licence/PRDP and advance driving will be a recommendation and two years 'experience in driving Executives..

Applications should be submitted on the prescribed compulsory application form and indemnity form (www.greatertzaneen.gov.za), a comprehensive CV and copies of certified certificates and ID copy should be addressed to: Municipal Manager, Greater Tzaneen Municipality, P.O. Box 24, TZANEEN, 0850

Fraudulent qualifications or documents will immediately disqualify any application. A candidate who canvasses any councillor and/or senior official for preference will be disqualified immediately from the selection process or from any appointment. Short-listed applicants will be screened for criminal records and /or any pending criminal cases and their qualifications will be verified.

Applicants who are not invited for an interview should regard their applications as unsuccessful. Council at all times reserves the right not to appoint.

Closing date: 29 November 2019 at 15:00

Enquiries: Mrs H Maake (015) 307 8284/8006.

Greater Tzaneen Municipality is an Employment Equity Employer.

SB MATLALA – MUNICIPAL MANAGER